



DEPARTMENT OF THE ARMY

U.S. Army Corps of Engineers
WASHINGTON, D.C. 20314-1000

REPLY TO
ATTENTION OF:

CERM-F (5-20A)

17 SEP 2003

MEMORANDUM FOR ALL Resource Managers and Finance and Accounting Officers

SUBJECT: Standards and Criteria Program Cost Accounting for Military Programs and Civil Works

1. The headquarters Engineering and Construction Division has requested a change in the way funds associated with the Standards and Criteria Program (SCP) are managed in CEFMS. The SCP provides funding to develop and maintain technical guidance for executing USACE construction programs using 2050 appropriations for Military Programs and 3124 appropriations for Civil Works. To improve SCP management efficiency, thereby expediting release of program funding to field activities, effective 1 October 2003, each activity is requested to:

- a. Establish a primary funded (parent) work item in CEFMS for managing all SCP funding.
 - b. Establish separate, unfunded ordering (child) work items from the parent for each SCP task identified in the remarks and description fields on program Funding Authorization Documents (FADs) and Military Interdepartmental Purchase Requests (MIPRs). A unique seven-character "ID" number (e.g., "SC40123") will be included on funding documents as part of the task identifier.
 - c. Enter the appropriate seven-character "ID" number referenced above followed by either "- MIL" or "- CIV" as the CEFMS "Work Item Name" for each ordering work item established, e.g., "SC40123 - MIL." The "Work Item Name" text field is immediately to the right of the "Work Item" code field on Screens 2.1 and 2.101.
 - d. Link the new SCP command indicator code (CIC) "SCP04" to all parent and child work items established for the SCP. This CIC has been established in the Corps of Engineers CEFMS databases.
 - e. For military appropriations, enter "NA" for "Project" number and "Prog Location" for each ordering work item established. For civil appropriations, CEFMS automatically enters "NA" for these fields.
2. This memorandum has been coordinated with the Chief, Engineering and Construction Division, Directorate of Civil Works.
3. Questions regarding this action may be referred to Rick Dahnke, CECW-ET, (202) 761-4125.

FOR THE COMMANDER:


STEPHEN COAKLEY
Director of Resource Management